



Sedlescombe Parish Council

Minutes of the **Meeting of the Finance Executive Committee**

held on Tuesday 10th June 2025 at 18:30 in Committee Room 2 of Sedlescombe Village Hall

Present:

Cllrs. Jonathan Vine-Hall (JVH), Greta Anderson (GA), Beverley Coupar (BC), Keith Saunders (KS).
Mrs Jackie Scarff (Clerk/RFO)

Public participation session re matters on the Agenda at the Chairman's discretion.

There were no members of the public.

End of public participation.

Item	Item (C25.)	
40	To elect a committee chair. After being proposed and seconded KS agreed to take on the role. All cllrs voted in favour. Resolved KS be the chair of the Finance Executive Committee for the ensuing year.	
41	To elect a committee vice chair. After being proposed and seconded GA agreed to take on the role. All cllrs voted in favour. Resolved GA be the vice chair of the Finance Executive Committee for the ensuing year.	
42	To receive apologies & reasons for absence (LGA 1972 s85 (1)) To consider accepting apologies & reasons for absence There were no apologies	
43	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Pecuniary Interests Other Interests (Non-Pecuniary) There were no interests to declare. To grant any requests for dispensation as appropriate. There were no requirements to grant any dispensations. Reminder any changes to register of interests should be notified to the clerk.	
44	To consider for approval the terms of reference for the committee. Resolved The terms of reference were approved as presented.	
45	To consider the minutes of the finance executive committee meeting on 15th April 2025 for approval and signing as a true record. Resolved that the chair is authorised to sign the minutes held on 15 th April 2025 as a correct record.	
46	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There was no requirement to pass this resolution.	
47	Finance and Audit i To receive the monthly statement of accounts to 31st May 2025. This was circulated ahead of the meeting and the total reserves of £170,527.41 were noted. ii To receive the bank reconciliation to 31st May 2025. The bank reconciliation for Unity Trust bank was circulated before the meeting and it was noted that it reconciles to zero with the balance on 31 st May 2025 showing £24,494.56 held at Unity Trust Bank.	

<p>iii</p> <p>iv</p> <p>v</p>	<p>To consider for approval invoices received including those paid as due. Resolved: The payments were approved as presented.</p> <p>Sedlescombe Village Hall £108.00 Hall Hire Clerk £45.76 - £37.67 salary recon £8.00 Giff Gaff B Coupar £14.80, Sand for cricket square</p> <p>To receive an update on the budget and agree any actions required The report was noted. There were no major unexpected variances.</p> <p>To review the councils reserves and agree any actions required The earmarked reserves were noted and no changes made.</p>	
<p>48.</p>	<p>To agree the booking of a mid-year internal audit Resolved The clerk was authorised to book the mid year audit.</p>	
<p>49</p>	<p>To consider for adoption the investment policy Resolved The policy be adopted as presented.</p>	
<p>50</p>	<p>Reports & Questions. To receive reports and questions from Members in brief, including items for next agenda. No further questions.</p>	